

**GREEN MOUNTAIN AREA
PUBLIC INFORMATION SUB-COMMITTEE
GUIDELINES**

June 2000

1. LITERATURE PACKAGE FOR HIGH SCHOOLS: (06/85)

- A. IPs
 - 1. "For the Newcomer"
 - 2. "Am I an Addict?"
 - 3. "Who, What, How and Why"
 - 4. "Youth and Recovery"
- B. Meeting List (with Helpline #)
- C. White Book.
- D. Helpline Poster.
- E. NA Approved order form.
- F. Form letter.

2. MEETING LISTS:

- A. The Green Mountain Area shall have it's own meeting list, produced and distributed quarterly by the PI Sub-committee. (06/30/91)
- B. The PI Sub-committee shall use the 4X10 (4.25 in. X 11 in.) for meeting lists, and change it's color at each printing. (09/93)
- C. New meetings shall be put on the meeting list at it's next printing. (05/28/89)

3. PHONELINE:

- A. The PI Subcommittee shall supply the Answering Service with all surrounding Area's Helpline numbers.
- B. Update the 12 Step Call List monthly.
- C. Hold Phoneline Orientations as requested. (01/03/93)
- D. Phoneline Volunteers:
 - 1. One year minimum clean time to be on the Call List. (05/96)
 - 2. Must have a willingness to serve.
 - 3. Active participation in Narcotics Anonymous is suggested.
 - 4. Voluntary attendance at all Phoneline Orientations is suggested.
 - 5. Never go alone on a 12 Step Call. (02/85)
 - 6. On a non-crisis call seeking non-NA information, refer the caller to the Yellow Pages.