

GMA Activities Committee

Proposed Guidelines

Article I:

The GMA Activities Committee is a standing subcommittee of the GMA of NA. We are directly responsible to the GMA Service Committee.

Article II: (purpose)

- 1.) Our purpose is to provide and maintain an atmosphere of recovery and unity and celebration throughout the GMA
- 2.) To coordinate timing of activities within the GMA
- 3.) To coordinate and sponsor fundraisers to help meet the financial needs of the area when directed by the GMASC

Article III:

- 1.) To follow the direction of the GMA service committee in all matters
- 2.) To submit a \$500 annual budget for operating expenses to the ASC.
- 3.) To hold regular subcommittee meetings
- 4.) To provide the ASC with complete and accurate monthly reports on the status of all ongoing projects
- 5.) Submit accurate financial reports on all activities, functions or events upon completion
- 6.) To ensure our event fliers and postings meet the following guidelines:
 - a. Contain NA logo or service symbol
 - b. Contain no endorsements
 - c. Clearly state the sponsoring Area (GMA)
- 7.) To communicate with other groups, committees, and service areas in order to better coordinate, facilitate and support unity within all GMA events and activities
- 8.) To deposit all funds into the ASC checking account
 - a. First to replenish Activities subcommittee annual budget
 - b. Second to support the GMASC
- 9.) Turn in all deposit slips to the ASC Treasurer

Article IV:

The general membership in the Activities Committee shall be open to all individuals who share the stated purpose of the Activities Committee. Any member may resign at any time

Article V:

The trusted servants of the GMA Activities Subcommittee shall be Chairperson, Vice Chairperson and Secretary. It is suggested that clean time not be waived for the protection of the Fellowship. A trusted servant may be removed by a $\frac{2}{3}$ vote of the subcommittee

Chairperson:

- 1.) Should have a minimum of two years clean
- 2.) Should be elected by the GMA ASC
- 3.) Should be nominated by the GMA ASC
- 4.) Chairs all subcommittee meetings
- 5.) Prepares business agenda for each meeting
- 6.) Is responsible for the annual budget of operating expenses
- 7.) Attends all ASC meetings and submits a complete report

Vice Chairperson:

- 1.) Should have a minimum of two years clean time
- 2.) Has experience in performing service work
- 3.) Assists the chairperson
- 4.) Acts as Chairperson in their absence

Secretary:

- 1.) Minimum of six months clean time
- 2.) Elected by the current committee
- 3.) Has basic clerical skills
- 4.) Produces accurate minutes of all meetings within one week of each meeting
- 5.) Maintains activities archives

