



OFFICER REPORT



Name: Karl Co Position/Subcommittee: Literature Chair

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Time & Location of Meeting: Zoom

Report/Announcements: Feb Sales were ~~\$37.55~~ \$140.88

A order placed for \$347.55 and will be arriving on Tuesday. A deposit of \$140.88 plus an additional \$13.14 for a total deposit of \$154.02

After talking with the treasurer it was suggested to only have \$25.00 for petty cash to give out proper change. So the additional \$13.14 was how much was left over after adjusting the petty cash. If anyone has any questions please feel free to ask.

I'm also looking for some input and suggestions in regards to having petty cash as it's not mentioned in the policies.

ending Bal is \$2,043.04 this includes

Petty Cash

